

The Beatrix Farrand Society  
Board of Directors Meeting  
Saturday, August 3, 2013

Attending

Scott Koniecko, President  
Carolyn Hollenbeck, 1<sup>st</sup> Vice President  
Judith Tankard, 2<sup>nd</sup> Vice President  
Margot Woolley, Secretary  
Dick Habermann, Treasurer  
Peggy Bowditch  
Neil Houghton  
Julia Leisenring  
Isabel Mancinelli  
Michaela Ward

Absent

Emily Fuchs  
Jim Fuchs  
Lois Stack

Guests

Dave Hollenbeck  
Mike Kennedy

Scott Koniecko called the meeting to order at 10:13 AM.

He welcomed guests Mike Kennedy and Dave Hollenbeck, and stated that they had been asked to attend because they may be invited to join the Board.

Minutes for the June 29, 2013 meeting were approved as written.

Neil Houghton gave the **Nominating Committee Report**. Scott asked Mike and Dave to leave the meeting while their names were under consideration. They left the meeting.

Neil stated that following three individuals had agreed to serve on the Board for the first time and that the Nominating Committee recommended unanimously that the Board approve their election:

- |                             |               |
|-----------------------------|---------------|
| 1. David Hollenbeck:        | Class of 2016 |
| 2. Moorhead (Mike) Kennedy: | Class of 2016 |
| 3. Carol Habermann:         | Class of 2015 |

A motion was made, seconded and approved to accept the Nominating Committee's recommendation and elect these individuals to the Board.

Mike and Dave were invited to return to the meeting and were congratulated on their election.

Neil stated that the following four current Board members had agreed to extend their service on the Board, with the following new terms:

1. Richard Habermann: Class of 2016
2. Julia Leisenring: Class of 2016
3. Isabel Mancinelli: Class of 2016
4. Margot Woolley Class of 2014

Neil also stated that the following six individuals had agreed to serve on the BFS Council of Advisors:

1. Nancy MacKnight
2. Betsy Mills
3. Carl Kelley
4. Judith Tankard
5. Carolyn Hollenbeck
6. Jill Weber

Neil further stated that the Nominating Committee recommended the following slate of officers to serve for two-year terms, with the exception of Margot Woolley, who will serve a one-year term:

1. President: Scott Koniecko
2. Vice President: David Hollenbeck
3. Treasurer: Richard Habermann
4. Secretary: Margot Woolley

A motion was made, seconded and approved to elect the above-described member term extensions, new Council of Advisors members, and Officers, as recommended by the Nominating Committee.

Dick Habermann gave the **Finance Committee Report**. He stated that the July Seminar had generated approximately \$10,500 in gross receipts. To date, BFS has been invoiced approximately \$2,400 in expenses, but that amount does not include all costs, such as the caterer's invoice. The Society currently has approximately \$60,000 in its money market and checking accounts. Some of this amount is restricted, primarily for the capital cost of exterior building repairs. The amount is similar to our assets reported at the last meeting. Dick stated that we had sufficient funds on hand for normal expenses, and that he would present a budget at the October meeting.

Scott reported on **Development**. He stated that BFS needs to raise an additional \$15,000 to \$20,000 in order to proceed with the first stage of our capital project to upgrade Garland Farm's roof, front façade, entrance garden. He said he has had booklets printed that can help with the fundraising effort, informing potential donors about Garland Farm.

Judith suggested Shirley could do an E-blast to potential donors. Neil stated that Leslie Fogg had said that she would be willing to help raise funds, and he thought it might be helpful for Mike to confer with Leslie.

The **Collections Committee Report** was deferred until the October Board Meeting, when Marti Harmon will be present.

Michaeleen Ward gave the **Programs Committee Report**. The July 8<sup>th</sup> program by Barbara Paul Robinson on Rosemary Verey was outstanding. Unfortunately only 22

people attended this program which was held at the Neighborhood House at 5 PM. The location and time need to be evaluated in scheduling future programs. On July 22, noted photographer Lynn Karlin gave a day-long photography workshop that was attended by 9 people. Everyone loved it and attendees asked whether it could be offered again next year. Michaelleen stated that there will be three more programs this year, and there have been excellent suggestions for future programs. She will give a complete report with full attendance numbers and accounting at the October meeting.

Emily and Jim Fuchs were unable to attend the Board Meeting due to a schedule conflict. The **Docents and Tours Committee Report** was deferred until the October meeting.

Judith Tankard gave the **Publications Committee Report**. She stated that the Spring Newsletter had been sent out, and that the Fall Newsletter would be coming out in the fall.

The **Membership Committee Report** was deferred until the October meeting, when Jim will be present. Judith stated that a number of new memberships had been generated by the July seminar, perhaps as many as 60.

Isabel Mancinelli reported on the **Landscape and Garden Committee**. They plan to develop maintenance documentation for the Terrace Garden to ensure there is adequate information to maintain it in the future, it now that it has been restored. This will include a month-by-month maintenance schedule based on notes that have been taken over the past several years, and photographs taken on a regular basis. Other documentation the committee would like available is a record of the Rhododendrons identified by Mary Roper. Carolyn Hollenbeck will transcribe notes on this taken by Kathy Van Gorder in 2011, and will draw their location on a plan of the Entrance Garden.

Labels will be provided for some of the woody plants in the Wild Garden. The encroachment of the spruce tree plantation on the formerly open views is a committee concern, as is the lack of signage from the highway and the muddy parking field. There has been a discussion about planting a peach tree to replace one that was mentioned in a 1961 article. Where it should be located, and which variety is appropriate, must be determined, as the prior location is currently not sunny enough. There has also been a discussion on what to plant to keep the equisetum under control; Lois Stack is looking into options. Carolyn has agreed to co-chair the Committee next year.

Scott gave the **Facilities Committee Report**. Installing a fan in the Barn cupola to improve ventilation is under consideration. The bathroom door lock has been repaired. A plenum could be located under the Farrand Wing to provide climate control. The archive storage for National Park has a similar condition. Scott will get back to the Board with proposals. It was mentioned that signage is needed for the newer bathroom.

Scott also gave the **Volunteers Committee Report**, and stated that Anne Welles had done an excellent job of identifying volunteers for Open Days. This summer Thursday Open Days have been better attended than Saturday ones. Scott had hoped the Saturday Open Days would provide an opportunity for working people to visit Garland Farm. It was suggested that perhaps BFS should reach out to the Jackson Lab, MDI Biological Lab, and MDI Hospital, in addition to other advertising, next year. Other suggestions included joint listings with other publicly visited MDI gardens, placing announcements in

MDI village locations where items can be posted, and the perhaps a Sunday Open Day, instead of a Saturday one. Anne Welles will be invited to the next Board Meeting so we can discuss these thoughts together.

Scott gave the **Exhibitions Committee Report**, as well. Many new images for the Herbarium Exhibition are being developed through our joint effort with the University of California at Berkeley. Fifty new images arrived recently, and there will be many more for next summer. Lois continues her valuable service providing current botanical and common names for the plant images, which will become part of a database on the exhibit.

Beatrix Farrand's water lily garden at Lakewood and her role in the design of Acadia National Park's carriage roads are possible future exhibitions. Either of these exhibits would be a timely supplement other exhibitions relating to the National Park Service's 100<sup>th</sup> Anniversary. Another possible future exhibition would an exhibit about Tom Hall, his house, and his contributions to the Island. BFS could do this in collaboration with the Land & Garden Preserve.

Isabel reported on the **Intern and Scholarship Committee**. She is seeking an Intern to develop the month-to-month maintenance schedule for the Terrace Garden using existing notes.

Judith Tankard gave the **2<sup>nd</sup> Vice President's Report** on July's "Preserving Beatrix Farrand's Gardens" seminar. One hundred and twenty-five participants from about 12 states, including Tennessee, Illinois, Pennsylvania, Arizona, and the New England states, attended the all-day event. The seminar speakers were both entertaining and interesting, sharing their unique perspectives and wide range of experiences.

Betsy Hewlett was a terrific coordinator. Judith also extended thanks to volunteers Carol and Dick Habermann, Carolyn Hollenbeck, Neil and Mimi Houghton, Marti Harmon, and others. Howard Monroe and Victor Stanley hosted a welcome reception on Friday night, followed by dinner at Mainely Delights attended by the speakers, sponsors, and volunteers. Betsy Mills hosted an elegant dinner for the speakers and sponsors at her home in Bar Harbor following the event. Marti and Lloyd Harmon provided wine, refreshments, and glassware for the reception at Garland Farm. Carolyn and Dave Hollenbeck hosted one of the speakers. Peggy Bowditch provided a wonderful flower arrangement. Mimi and Neil Houghton's garden, Landfall, was a special treat on Saturday, enjoyed and praised by all.

Margot gave the **Secretary's Report**. Deb DeForest has now "caught up" with the PastPerfect data entries on memberships and donations. The next task is to compose standard BFS letters to acknowledge memberships and thank contributors, and for Deb to start using them with the new software.

Carolyn gave the **1<sup>st</sup> Vice President's Report**. Record setting wet weather provided many challenges for the gardens and landscape at Garland Farm. The parking field has been very soggy; a drainage solution needs to be developed for the safety and comfort of visitors and members.

Carolyn has generously volunteered to photograph the Terrace Garden during 2014. This will provide critical reference information for the gardeners. She also recommended that

BFS purchase an external hard drive to hold the archival Terrace Garden photographs from 2007-2012 and new photographs taken in the future. She will investigate the cost.

Since Saturday Open Days, when Carl Kelley volunteers, have not been busy, he has been given permission to bring his hand pruner and “gently prune” when visitors are not present. Carl is a Master Gardener with excellent pruning skills. In addition, he and Carolyn will continue to work together to clean the non-restored Entrance Garden during the rest of the season, as time permits.

Scott gave the **President’s Report**. He thanked Judith for orchestrating the excellent seminar. He also stated that Judith and Carolyn’s work for BFS had been critical in making this past year successful, and their tireless effort over the years helped define BFS.

**New Business:** Going forward, Scott would like Mike to Chair the Development Committee, and to spearhead the fundraising effort for the for the roof, façade and Entrance Garden capital project. The Board identified Dick, Jim, Emily, Scott, Carolyn, and Leslie Fogg as Development Committee members. Mike stated that he would call a meeting shortly. Scott would like Carol Habermann to be Chair of the Events and Hospitality Committee.

Scott stated that Marti has offered to go through the BFS files and make them orderly, and to then archive them. She would like to do this work at home since it is hard to spread out and do it at Garland Farm. She will need to talk to committee chairs and other key individuals in order to accomplish this task. The organizing and archiving is a major task, and the Board expressed appreciation that Marti is willing to take it on. A motion was made, seconded and passed for Marti to organize and archive the BFS files, and to take records home as necessary to work on them.

Carolyn stated that the front fence around the garden is in poor condition, and needs to be repaired and painted.

The meeting was adjourned at 10:45 AM.

Submitted by:  
Margot Woolley, Secretary