

BSF  
Executive Committee Meeting  
Saturday, October 12, 2013

**Participants**

Scott Koniecko  
Dave Hollenbeck  
Margot Woolley  
Dick Habermann

Scott Koniecko called the meeting to order at 9:08 AM.

**Items Discussed**

- The Executive Committee reviewed the prior year's Committee List. Chairpersons and Committee Members were added or deleted as appropriate to create the 2013-2014 Committee List. The updated list will be posted on the "Board Member" portion of the BFS website.
- Scott requested input from the ExComm on a way to acknowledge BFS Volunteers for the important work they provide to the Society. It was decided that a letter of commendation from Scott, accompanied by the booklet of drawings and photographs of Garland Farm printed this summer, would be a meaningful token of appreciation.
- It was reported that the Development Committee had decided that a list of BFS "proven" donors be developed. The Annual Appeal letters to these individuals would have an "encouraging" note appended to it by a Board member who knew the individual. Margot will send each of these Annual Appeal letters with a stamped envelope to the appropriate Board member, who will write the note and mail the letter.
- The available funds for the Farrand Wing roof and front façade work was reviewed. \$35,100 has been identified or raised to date. The total project cost is \$62,980. BFS still needs to raise \$27,880 in order to start the work.

Dick will check whether any additional funds can be taken from the BFS investment with the Maine Community Foundation this year. Margot will write the Foundation to request a time extension for our Belvedere grant.

The meeting was adjourned at 9:59 AM.

Prepared by:  
Margot Woolley, Secretary