

Mission Statement for The Beatrix Farrand Society Library & Archives Committee

(Revised from the August 1, 2009, Collections Committee Mission Statement)

The Beatrix Farrand Society (BFS) was founded in 2003 to preserve the memory and honor the work of Beatrix Farrand (1872–1959), American landscape gardener and landscape architect, and the research center she began on Mount Desert Island, Maine.

The BFS collects, preserves, and provides access to documents relating to Beatrix Farrand's personal and professional life and work. Materials may also be collected from other landscape architects, especially those influenced by Farrand's work in Maine and elsewhere.

Goals:

Library:

1. To replicate Beatrix Farrand's personal library on landscape architecture, which was housed at Reef Point.
2. To enhance that library with contemporary and modern research on landscape design in general and Farrand's work and influence in particular.

Archives:

1. To create a collection of original, facsimile, and digital documents, such as manuscripts, graphic plans, photographs, recordings, and other materials relating to the life and work of Beatrix Farrand.
2. To collect materials from other landscape architects whose work reflects a modern execution of Farrand's ideas or adds contextual depth to the Farrand collection.

Policies:

Collection Policy: BFS collects materials with an emphasis on Beatrix Farrand's work and her influence on other landscape architects.

Deaccession Policy: While the Library & Archives Committee reserves the right to accept or reject gifts, the Beatrix Farrand Society maintains the rights, via Deed of Gift, to all donated materials. Materials may be withdrawn and deaccessioned at the discretion of the Library & Archives Committee.

Deed of Gift: A signed Deed of Gift is required for all donations. The BFS does not provide a valuation for donation.

Maintenance Policy: Standards of care include temperature and relative humidity monitoring, light controls, an acid-free environment for papers and photographs, and a physically secure facility.

Use Policy: Current members of the BFS may use the materials on-site when the librarian or a designee is present. Scholars and other interested people may also visit by appointment. Materials may not be removed from the premises.

Accession Log: Accessions data is maintained on a secure computer using appropriate professional software. Duplicate files are kept at a secondary site.

6 August 2016