

## **Mission Statement for The Beatrix Farrand Society Collections Committee**

(Revised from the August 1, 2009, Mission Statement)

The Beatrix Farrand Society (BFS) was founded in 2003 to preserve the memory and honor the work of Beatrix Farrand (1872–1959), American landscape gardener and landscape architect, and the research center she began on Mount Desert Island, Maine.

The BFS collects, preserves, and provides access to artifacts relating to Beatrix Farrand's personal and professional life and work, as well as to artistic and environmental materials she considered important to her cultural and aesthetic development.

### **Goals:**

1. To develop an inventory of functional furnishings for Garland Farm, including furniture, art and equipment.
2. To acquire, protect, and interpret significant items from the life and career of Beatrix Farrand, including art, decorative art, furniture, professional equipment, and garden ornaments.

### **Policies:**

**Collection Policy:** BFS collects material in any medium with an emphasis on Beatrix Farrand's work and her influence on other landscape architects.

**Deaccession Policy:** While the Collections Committee reserves the right to accept or reject gifts, the Beatrix Farrand Society maintains the rights, via Deed of Gift, to all donated materials.

**Deed of Gift:** A signed Deed of Gift is required for all donations. The BFS does not provide a valuation for donation.

**Maintenance Policy:** Standards of care include temperature and relative humidity monitoring, light controls, appropriate housing for all types of media, and a physically secure facility.

**Use Policy:** Materials may not be removed from the premises.

**Accession Log:** Accessions data is maintained on a secure computer using appropriate professional software. Duplicate files are kept at a secondary site.

6 August 2016