

August 2, 2016

Beatrix Farrand Society Board Members

P.O. Box 111

Mt. Desert, Maine 04660

Dear Board Members,

Please accept this letter as my formal resignation from my role as the webmaster for the Beatrix Farrand Society at the end of 2016 or at such time as a replacement can be hired. I've decided to pursue some other interests and feel I will not be able to provide the commitment required to maintain the website.

I'm happy to provide training to my replacement if it would be helpful in the transition. In the next several weeks I will provide a position description referencing the duties and skills you might wish to consider in hiring a new webmaster. I will also provide instructions and information on the software program used for the current website. I will update all files and records related to maintaining the website prior to stepping down.

I would like to thank the board members for their support and input on the website and express my appreciation for having the opportunity to be associated with the Beatrix Farrand Society and its mission. I'm inspired by the commitment each of you have in preserving Beatrix Farrand's legacy and know the organization will continue to grow and thrive in the coming years.

It has been my pleasure working with you.

Sincerely,

Shirley Beccue

40 Ridgeway Drive

Bar Harbor, Maine 04609